

Electronic Signature

You should have received a text message with a link to e-sign for the policy. DO NOT delete this text without e-signing! Once you submit the electronic signature, your coverage will be in place. Please let me know if you need any assistance with it and I can walk you through it.

America's Choice Portal Instructions- Digital ID card

Here is a link to the portal to access your Health Insurance ID cards.

<https://americaschoice.ushealthcenter.com/Activate.aspx>

- DO NOT ATTEMPT A LOG IN UNTIL THE DAY YOUR POLICY STARTS
- Please use Activate by Demographics
- Please write down your Username and Password that you establish.
- Once logged in-----
- Select the Tab that says "My Benefit Tools"
- Select Member ID Card
- View Card
- Once your account is active, you may utilize the "AC Member Videos" under the "My Benefits Tools" tab.
 - These include walk throughs for using the ID card, "MyLiveDoc" (Telemedicine Provider), finding doctors and more.

America's Choice Doctor Lookup

1. Go to <https://www.multiplan.com/webcenter/portal/ProviderSearch>
2. Click "Select Network" and choose "PHCS". Then select "Practitioner & Ancillary"
3. Type your zip code into the "City/County & State or Zip" box
4. Select what type of doctors you want to look up in the box to the left of the zip code.
Example: Select family practice
5. Hit the search button and a list of doctors will populate that take the PHCS/MultiPlan PPO in your area.

*If you want to search specific doctors, type their name into the box to the left of the zip code.

**Sometimes, doctors aren't listed, but do take the PHCS/MultiPlan Network. You can also manually go to the doctor's webpage and look for accepted insurances or call them directly.

***If other doctors at the same practice accept the PHCS/MultiPlan PPO, there is a high likelihood that your doctor is also in network.

[BLUE CROSS BLUE SHIELD PPO](#)

1. Use this link: [Find Care - BlueCross BlueShield Nebraska \(healthsparq.com\)](#)

FILLING PRESCRIPTIONS!

How to fill Rx medications for **free**.

- In 24-48 hours of policy activation, you will receive an email from INFO@MYFREEPHARMACY.COM. This email contains:
 - Each covered members first name, member ID/Person Code (THIS IS VERY IMPORTANT) and the effective date.
 - The person code begins with primary displaying as 01, the first dependent as 02, second as 03 and so on.
 - Instructions on how to register the online member portal where you can access the digital pharmacy card to present at retail pharmacies.
 - The digital card has a front and back-one side for acute medications and the other for chronic/maintenance medications.
 - Customer service number
- Filling your RX
 - Chronic/maintenance medications **MUST** be filled with the APS pharmacy via home delivery if you want them to be **FREE** of charge. These instructions will be on your pharmacy card and in the member portal.
 - ***If you fill a chronic/maintenance med at a retail pharmacy, you will be subject to paying for it, at that pharmacy.***
 - Acute medications can be picked up at any retail pharmacy for free as long as they are listed on the formulary.
 - You **MUST** present the digital ID card for the corresponding member getting the Rx:
 - ie: if your 4-year-old child needs a prescription filled, you need to give the pharmacy her ID card, name, DOB, member ID and person code.
 - If any medication, chronic or acute is **NOT** listed on the formulary, APS will work to find you the best possible price for that medication.

Let me know if you have any questions!