# Agent Guide



POWERED BY ALLEGIANT WEALTH GROUP ™



#### **Maximum face amounts:**

	STANDARD	GUARANTEE
		ISSUE
Issue age 0 - 50	\$1,000 - \$30,000	\$1,000 - \$30,000
Issue age 51 - 70	\$1,000 - \$20,000	\$1,000 - \$30,000
Issue age 71 - 85	\$1,000 - \$10,000	\$1,000 - \$10,000
Death Benefit	Immediate	110% premiums paid
		for 1 <sup>st</sup> two years
Riders included	Terminal Illness	Terminal Illness
	Dismemberment	Dismemberment
5	. 62	Accidental Death
Optional Paid riders	Accidental Death	

### **Underwriting:**

- No Height/Weight requirement
- Issue age is age of last birthday
- No MIB or RX
- No tobacco usage question
- Physician information is recommended but is not required.

### **Additional Coverage:**

- **Terminal Illness Accelerated Death Benefit** Maximum accelerated benefit payment equals \$15,000.
- Accidental Death Benefit Doubles the policy face amount. Maximum benefit payment equals \$30K. Available ages 0 84. Coverage terminates at attained age 85. Additional premium of \$5 per month regardless of face amount.
- **Dismemberment** The dismemberment benefit varies based on type:

## ACCIDENTAL DISMEMBERMENT BENEFIT PERCENTAGE TABLE OF BENEFITS

A. For loss of both hands by severance at or above the wrist joint	33%	F.	For the complete and irrecoverable loss of sight of one eye and the loss of one foot	33%
B. For loss of both feet by severance at or above the ankle joint	33%		by severance at or above the ankle joint	050/
C. For the complete and irrecoverable loss of the sight of both eyes	33%	G	For the loss of one hand or one foot by severance at or above the wrist or ankle joint	25%
D. For the loss of one hand and one foot by severance above the wrist joint and the ankle joint	33%	H.	For the complete and irrecoverable loss of the sight of one eye	20%
E. For the complete and irrecoverable loss of sight of one eye and the loss of one hand by severance at or above the wrist joint	33%	I.	For loss of the thumb and index finger of the same hand by severance at or above the metacarpal joint	15%

## Any health question answered 'yes' will result in the client qualifying only for the Guarantee Issue policy.

- A.) Are you currently hospitalized, confined to a bed or nursing facility, residing in an assisted living facility, receiving hospice care, or do you have any physical or mental impairment for which you need or receive assistance or supervision in performing normal activities of daily living, unable to care for yourself, or terminally ill?
- B.) Tested positive for exposure to the HIV infection or been diagnosed as having ARC or AIDS caused by the HIV infection or other sickness or condition derived from such infection.
- C.) Have you been diagnosed by a licensed member of the medical profession with more than one occurrence of any cancer, a recurrence of any cancer, metastasis of any cancer, or currently being treated for cancer (excluding basal cell or squamous cell skin cancer)?
- D.) In the past 10 years, have you been medically diagnosed, for which you have <u>NOT</u> been treated by a licensed member of the medical profession, or have <u>NOT</u> taken medication for the following: uncontrolled diabetes, uncontrolled high blood pressure, stroke/TIA, paralysis, Congestive Heart Failure, heart disease, cardiomyopathy, lung disease (including COPD (Chronic Obstructive Pulmonary Disease)/emphysema), liver cirrhosis or failure, kidney (renal) failure/insufficiency, or chronic/end-stage kidney disease (including dialysis)?

# -Standard approval if the client IS taking medication or being treated by a licensed member of the medical profession.

- E.) Have you ever been medically diagnosed, treated by a licensed member of the medical profession, or taken medication for mental disorder, disorder of the brain or nervous system, Systemic Lupus (SLE), Alzheimer's disease, dementia, brain disease, organic brain syndrome, Lou Gehrig's disease (ALS), Huntington's disease, Muscular Dystrophy, Cystic Fibrosis, Pulmonary Fibrosis, or Multiple Myeloma?
- F.) In the past 2 years, have you been hospitalized 2 or more times, or have you been advised or recommended to have any tests, treatment, surgery, or hospitalization which has **NOT** been received or completed?
- G.) Within the last 2 years, have you been treated for or been advised by a licensed medical professional to have treatment for alcohol, drug, opioid, or controlled substance abuse, plead guilty or been convicted of a felony or misdemeanor for any reason, or attempted suicide?
- H.) Within the last 5 years have you been advised to by a licensed member of the medical profession to have an organ transplant?

**CONDITION** POLICY

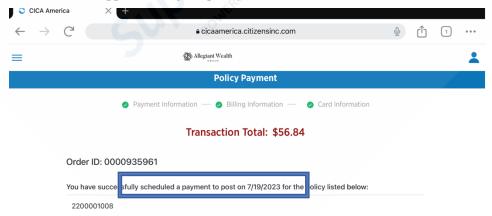
AIDS / HIV	Guaranteed
Amputation	Standard
Cardiomyopathy - being treated by a physician/medication	Standard
CHF- being treated by a physician/medication	Standard
Chronic Pancreatitis	Standard
COPD- being treated by a physician/medication	Standard
Current cancer (excluding basal cell or squamous cell)	Guaranteed
Past cancer (no recurrence, metastasis, or multiple occurrence)	Standard
Cystic Fibrosis	Guaranteed
Dementia	Guaranteed
Dialysis – being treated by a physician/medication	Standard
Heart attack – being treated by a physician/medication	Standard
Heart disease—being treated by a physician/medication	Standard
Hepatitis	Standard
Insulin use – any age/amount as long as controlled	Standard
Kidney Failure—being treated by a physician/medication	Standard
Multiple Sclerosis	Guaranteed
Obesity - no height/weight requirement	Standard
Organ transplant – over 5 years ago	Standard
Organ transplant – under 5 years ago	Guaranteed
Oxygen use	Standard
Pacemaker	Standard
Sickle Cell Anemia	Standard
<b>Single cancer occurrence</b> (no metastasis, no more than one occurrence of any type of cancer and not currently being treated)	Standard
Wheelchair confinement (question 1 must be answered 'no')	Standard

#### **Premiums:**

- Premiums may be paid monthly, quarterly, semi-annually, or annually.
- Payment modes accepted:
  - Electronic Funds Transfer, Credit/Debit Card, & Direct Express card,
- Third party premium payor is allowed. Please be sure that the payors information is entered correctly. If the address entered for the payor, does not match their billing address, the payment may not process correctly.
- Delayed Premiums/future draft dates:
  - Premiums may be scheduled for a future date, up to 28 days in advance, by selecting 'delay premium' on step 8 of the application and inputting desired draft date.



After entering the desired draft date, and uploading the application, you will be prompted to input the billing information. Please note the initial screen will say to 'process payment', however <u>no</u> payment will be taken until the scheduled draft date. A second confirmation screen will appear stating the policy will be held until the scheduled draft date.



- The draft date must be within 28 days of the application date.
- Draft dates may be any day between the 1<sup>st</sup> and 28<sup>th</sup> of the month. Should the draft date fall on a weekend or holiday, the draft will occur the following business day..

• To accommodate for social security billing, please follow the below guide:

Social Security payment day	Recurring date to select
2 <sup>nd</sup> Wednesday of the month	13 <sup>th</sup> of the Month
3 <sup>rd</sup> Wednesday of the month	19 <sup>th</sup> of the Month
4 <sup>th</sup> Wednesday of the month	26 <sup>th</sup> of the Month

- If a premium is missed, client must pay the due amount to maintain the policy. This can be done in the agents' portal as well as by contacting Policy Holder Services. If the premium is set to be a recurring draft and is returned insufficient funds, Citizens will automatically try to draft the premium for 10 consecutive days. If the draft is still unsuccessful, the policy will be placed in a grace period.
- Premiums taken within the agent portal under 'policy payment' will be a one-time payment unless the 'recurring' options is selected. Initial payment information submitted with the application, is defaulted to be recurring.
- In-force policies will lapse 90 days after missed premium. An agent may collect a missed premium at any time in their agent portal under 'policy payment'.
- Premium changes such as draft date, bank account information, credit card information, can be made by contacting Policy Holder Services
- Premium changes that increase or decrease the clients premium or face amount, must be submitted
  with a signed change form from the client and submitted to Policy Holder Services. Change form can
  be found in your agent portal.
- Premiums are calculated based on the insured's last birthday. At the time the application is uploaded, when the agent clicks on Step 9: Upload Application, that is the issue date and will lock in the premium rate. If a hold date is set, and the insured has a birthday between the date of the application and the date of the first premium, the issue date is still the day the application was uploaded and there is no change in the premium. Premium is based only off the rate per thousand, clients age, riders added, and if male or female. There are no additional modal factors or policy fees.

#### **Nonforfeiture Options:**

- REDUCED PAID-UP INSURANCE: The Owner may elect at any time while this policy is in force on a premium-paying basis, or within 60 days after the due date of any unpaid premium, to have this policy continued from the date to which premiums have been paid as Reduced Paid-Up Insurance for a reduced level amount, payable at the Insured's death. The amount of Reduced Paid-Up Insurance will be such as the net cash value would provide, if applied as a net single premium, at the Insured's then attained age.
- EXTENDED TERM INSURANCE: The Owner may elect at any time while this policy is in force on a premium-paying basis, to have this policy continued from that date to which premiums have been paid as Extended Term Insurance, payable in the event of the Insured's death during the period of Extended Term Insurance. The amount of Extended Term Insurance will be for a level amount equal to the Face Amount of insurance as of the premium paid to date, less any indebtedness under this policy. The period of Extended Term Insurance will be such as the net cash value would provide at the Insured's then attained age.
- AUTOMATIC OPTION: If any premium remains unpaid at the end of the grace period, and there is cash value, but the Automatic Premium Loan option was not selected, the automatic nonforfeiture option will apply unless the Owner requests another available option within 60 days after the due date of the unpaid premium. Extended Term Insurance is the automatic nonforfeiture option if Extended Term values are shown on the Table of Guaranteed Values page. If Extended Term values are not shown on the Table of Guaranteed Values page, then Reduced Paid-Up Insurance will be the automatic nonforfeiture option.

#### **Commissions:**

Commissions are paid on a 6 month advance for policies paid via recurring EFT ONLY. All policies paid with other premium payment methods including direct bill, direct express, credit and debit cards, or not initially submitted as a recurring payment, will be paid to the agent and upline on an as-earned basis.

In the first policy year for a qualifying contract sold ("Policy Year 1"), upon initial receipt of ACH premium payment by the policyholder to CICA, premiums will be annualized and 6 months of commission shall be paid in advance. Beginning in the 7<sup>th</sup> month of Policy Year 1 and through the end of the 12<sup>th</sup> month of Policy Year 1, Policy Year 1 commissions shall be paid asearned

For example: Assuming agent is on a 50% commission contract, if monthly premiums for Standard Issue Option 1 are \$100, then annualized premiums will be \$1,200 and commission advanced will be \$600 (full commission on a 50% level) TIMES 50% (6 month advance), which equals \$300. In months 7-12, upon payment of the \$100 premium by the policyholder to CICA, General Agent would earn and be paid \$100 TIMES 50%, which equals \$50 per month.

Policy Year 1 commissions shall be subject to pro rata charge-backs if a policy lapses in the first 6 months. In such case, the commission will be charged-back in proportion to the amount of the premiums received on the Product (e.g., if the Product lapses after 3 months of Premiums received, 50% of the commission will be charged-back). Charge-backs will be transferred to an Agent's statement balance and deducted from earned commissions until debt is resolved. Chargebacks as a result of a missed ACH payment, will be deducted from the agents advance statement. Chargebacks as a result of the clients passing in the first 6 months of the policy, will be treated the same as other chargebacks. The agent will only owe the advanced amount remaining. For example, should a client pass in month four, the agent would have a chargeback for the two unearned months.

Commissions are paid each Friday for business settled between the previous Wednesday – Tuesday.

-Any business that is settled between (1st premium payment is successful) Wednesday July 5th - Tuesday July 11th at 5pm, will be paid to the agent on Friday July 14th

July 2	July 2023 < _ Today   >								
Sun	Mon	Tue	Wed	Thu	Fri	Sat			
25	26	27	28	29	30	Jul 1			
2	3	4	5	6	7	8			
9	10	11	12	13	14	15			
16	17	18	19	20	21	22			
23	24	25	26	27	28	29			
30	31	Aug 1	2	3	4	5			

Should an agent be licensed in one of the below states, the agents upline/agency must also hold an active license in order to receive overrides. If the state your downline agent is submitting business in is not listed below, an active license in that state is not required to receive override commissions.

State	May override commissions be paid to an unlicensed person?
FLORIDA	No
GEORGIA	No
KENTUCKY	No
LOUISIANA	No
MASSACHUSETTS	No
MONTANA	No
NEW MEXICO	No
NEW YORK	No
NORTH CAROLINA	No
PENNSYLVANIA	No
SOUTH CAROLINA	No
SOUTH DAKOTA	No No
TEXAS	No
VIRGINIA	No
WEST VIRGINIA	No
WISCONSIN	No

Agents must be appointed in the state the client is physically located at the time of the application. CICA will apply for all state appointments for states the agent holds an active license at the time of contracting. Status of individual state appointments can be checked in the agent portal under the agents profile in the 'licenses & appointments' report. Should an agent see an appointment not be approved after 7 days of being contracted, or obtain a new license,



Portal App Downloads

Logout

					DASHBOARD CUSTOMERS POLICY PAYMENT	REPORTS A APPLICATIONS A				
Licenses & Appointments										
Agent ID CLOSE						E				
	Agent ID	Agent Name	Level	Manager ID	Manager Name	License State	License Eff Date	License Exp Date	Appointed?	ıİ
725	50806	BERRY,REBECCA	7	7250883	FIRM,ALLEGIANT WEALTH GROUP LLC	FL	04/01/2014	10/31/2024	Υ	
725	50806	BERRY,REBECCA	7	7250883	FIRM,ALLEGIANT WEALTH GROUP LLC	GA	12/28/2020	10/31/2024	Υ	
720	50806	BERRY,REBECCA	7	7250883	FIRM,ALLEGIANT WEALTH GROUP LLC	sc	09/28/2020	10/31/2024	Υ	1
723										





### Voice Signature Script

Important: All CICA Life Superior Choice voice signatures MUST be on a recorded line. You are required to upload the call recording within 24 hours of completing the application. You don't need to trim the call recording, it can be the full presentation. Recording ID requested on the application MUST be the insureds full telephone number and match the label of the upload.

Read everything word for word in black. Follow the directions in red.

### Step 1: Prior To Completing E-App, read the following:

We will complete this application and all other forms telephonically which includes a voice signature. A voice signature is a voice representation of your signature and provides the same legal and binding effect as your physical signature and will become a part of your application.

Do I have your consent to record your voice signature? (Yes response required)

Do you agree to complete this application telephonically and to use voice signature and voice authorizations to complete this application and all other applicable forms? (Yes response required)

### **Step 2: Application Completion:**

Agent will complete the application with the Client in its entirety via the CICA Life e-app. Ask every question word for word.

For information gathered during the presentation like spelling of their full name, face amount and payment amount, you must get a confirmation from the client.

The 8 health questions must be asked word for word with clear yes or no responses.

### <u> Step 3: HIPAA Privacy Authorizaion</u>

As a final step to completing the application process, I'm required to read a HIPAA disclosure and authorization before applying your voice signature.

#### **HIPAA**

By applying my voice signature, I authorize all medical-related service providers involved in the care, diagnosis and treatment (including doctors, hospitals, insurance companies and the Medical Information Bureau) to disclose medical records with CICA Life Insurance Company of America for the purpose of determining eligibility for insurance, administering coverage and payment of a claim.

#### **Authorization**

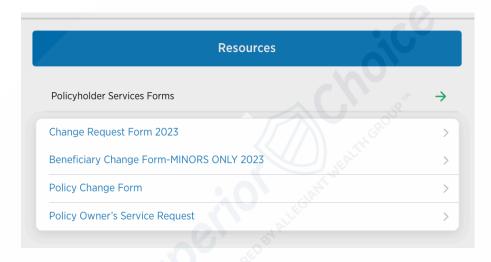
By my voice signature, I authorize: (i) any licensed physician, medical practitioner, clinic, hospital or other medical or medically related facility, insurance company, MIB, or other person, organization or institution that has any records or knowledge of me, my health, or my child's health (as applicable), to give to CICA Life Insurance Company of America or its reinsurers any such information and to testify as to such information, and (ii) the Company to conduct investigations at any time before or after any policy issuance with any sources and regarding information as the Company deems relevant to issuance of a policy or any claims made under a policy. I further authorize the Company, or its reinsurers, to make a brief report of my personal health information to MIB or reinsurance companies or other persons or organizations performing business or legal services in connection with this application. I understand that such disclosures are permitted by law.

### **Step 4: Voice Signature**

Do you agree to CICA Life Insurance Company accepting your signature electronically through voice recording and do you understand that by stating 'yes' you are signing the application electronically just as if you had signed a paper application?" ("Yes" response required)

### **Policy Service:**

- Once an application is 'uploaded', changes can NOT be made.
- If an error is found or change is needed, please contact Policy Holder Services as soon as possible to make the correction.
- If the error effects the policy type, face amount, premium or beneficiary, the CICA change form must be completed and signed by the insured/policy owner and submitted with a copy of the insured/policy owners drivers license.
- Policy service forms can be found in your agent portal under 'Resources'.



#### TERMINAL ILLNESS ACCELERATED DEATH BENEFIT:

While this Policy is in force on a premium paying or fully paid-up basis, if the Insured has been diagnosed with a "Terminal Illness," the Company will pay an accelerated benefit equal to the lesser of:

- 1. one-half (50%) of the applicable death benefit on the base Policy, excluding riders, less any existing indebtedness against this Policy; or
- 2. \$15,000

The accelerated benefit payment will be reduced by an administrative charge of not more than \$100. The minimum amount of death benefit that will qualify for the terminal illness acceleration benefit is \$5,000. The maximum amount of death benefit that will qualify for the terminal illness acceleration benefit is \$30,000.

Payment will be made in a onetime lump sum to the Owner, if other than the Insured, subject to the rights of any collateral assignment of benefits of this Policy currently in effect and filed with the Company.

#### **DEFINITION OF TERMINAL ILLNESS**

Terminal Illness is defined as an illness for which the Insured provides written evidence satisfactory to the Company that the Insured's life expectancy is 12 months or less. Such evidence must include a written certification by a licensed physician as having a terminal condition that is not curable by any means available to the medical profession. The Company, at its expense, may require an examination by a physician of its choice. This examination may include x-rays, blood tests, and other procedures that are reasonable and necessary to determine whether the Insured has a Terminal Illness. To be acceptable to us, this examination must be completed within 90 days after the date we notify the owner of this requirement.

#### IMPACT OF A BENEFIT PAYMENT ON THE POLICY

The remaining non-accelerated portion of the base policy will have premiums, cash values, and face amounts reduced pro rata based on the portion of face amount accelerated excluding any term insurance riders attached to the policy. The new premiums will be those which would apply if the policy had originally been issued at the reduced base policy insurance amount. Term insurance rider premiums will not be affected.

#### **ACCIDENTAL DISMEMBERMENT BENEFIT PROVISION:**

While this Policy is in force on a premium paying or fully paid-up basis, the Company will pay the Accidental Dismemberment Benefit Percentage of the applicable death benefit amount of the base Policy insurance in accordance with the Table of Benefits. The applicable death benefit amount is the base Policy insurance and can be no more than \$30,000 or no less than \$5,000 for any Accidental Dismemberments to be paid. Benefits are only payable under this provision upon receipt of written evidence satisfactory to the Company that the specific losses have resulted, directly and independently of all other causes as listed in the table, from bodily injuries caused by an accident occurring while this Policy was in force and the loss occurred within 90 days following the date of the accident. This benefit will be paid in addition to any other benefits provided in this Policy, except if the same accident causes dismemberment and death, only the death benefit amount will be paid. Dismemberment coverage terminates at attained age 85.

Notice of Claim: Written notice of claim must be given within 20 days after a covered loss starts or as soon as reasonably possible. The notice may be given to the insurer at its home office or to the insurer's agent. Notice should include the name of the insured and the policy number.

Claim Forms: When the insurer receives the notice of claim, it will send the claimant forms for filing proof of loss. If these forms are not given to the claimant within 15 days, the claimant may meet the proof of loss requirements by giving the insurer a written statement of the nature and extent of the loss within the time limit stated in the 'Proof of Loss' provision.

Proof of Loss: If the policy provides for periodic payment for a continuing loss, written proof of loss must be given the insurer within 90 days after the end of each period for which the insurer is liable. For any other loss, written proof must be given within 90 days after such loss. If it was not reasonably possible to give written proof in the time required, the insurer shall not reduce or deny the claim for this reason if the proof is filed as soon as reasonably possible. In any event, the proof required must be given no later than 1 year from the time specified unless the claimant was legally incapacitated.

Time of Payment of Claims: After receiving written proof of loss, the insurer will pay monthly all benefits then due for Dismemberment Benefit. Benefits for any other loss covered by this policy will be paid as soon as the insurer receives proper written proof.

Payment of Claims: Benefits will be paid to the insured. Loss-of-life benefits are payable in accordance with the beneficiary designation in effect at the time of payment. If none is then in effect, the benefits will be paid to the insured's estate. Any other benefits unpaid at death may be paid, at the insurer's option, either to the insured's beneficiary or estate.

Denial of claims: Each claimant, or provider acting for a claimant, who has had a claim denied as not medically necessary will be provided an opportunity for an appeal to the Company's licensed physician who is responsible for the medical necessity reviews under the plan or is a member of the plan's peer review group. The appeal may be by telephone, and the Company's licensed physician must respond within a reasonable time, not to exceed 15 business days.

#### LIMITATIONS FOR ACCIDENTAL DISMEMBERMENT BENEFIT

No benefits will be paid for dismemberment resulting directly or indirectly from:

- 1. intentionally self-inflicted injury, while sane or insane;
- 2. suicide or attempted suicide, while sane or insane;
- 3. the Insured's participation in or attempt to commit a crime, assault, felony or any illegal activity, regardless of any legal proceedings;
- 4. involvement with or use of alcohol, illegal or controlled chemicals, drugs or substances, unless taken upon the advice of a licensed physician in the prescribed manner and dosage;

- 5. war or any act of war, whether declared or undeclared;
- 6. involvement in or as a result of any riot, insurgency, or insurrection;
- 7. service in military forces of any country, combination of countries or international organization;
- 8. voluntary exposure to hazards which result in bodily injury;
- 9. motor vehicle accident or collision where the Insured is the operator of the motor vehicle and the Insured's blood alcohol level meets or exceeds the level at which intoxication is defined in the state where the accident occurred, regardless of any legal proceedings;
- 10. operating, traveling in, descending or falling from or with, any kind of aircraft, except as a fare-paying passenger on a regularly scheduled commercial flight on a licensed passenger aircraft flown by a licensed pilot;
- 11. bodily or mental infirmity, or disease, or medical or surgical treatment thereof; or
- 12. infection, other than infection occurring simultaneously with, and as a direct result of, the accidental injury.

### ACCIDENTAL DISMEMBERMENT BENEFIT PERCENTAGE TABLE OF BENEFITS

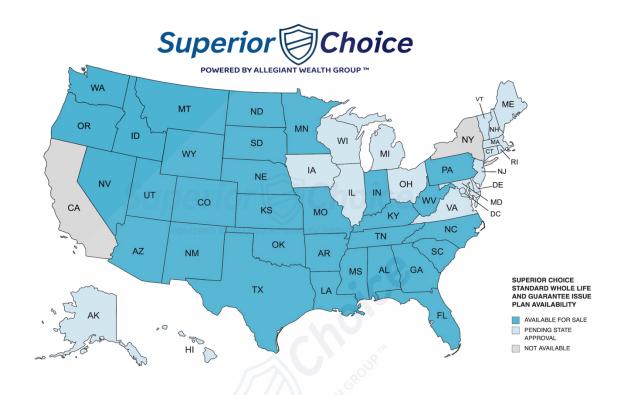
A. For loss of both hands by severance at or above the wrist joint	33%	F.	For the complete and irrecoverable loss of sight of one eye and the loss of one foot	33%
B. For loss of both feet by severance at or above the ankle joint	33%		by severance at or above the ankle joint	
C. For the complete and irrecoverable loss of the sight of both eyes	33%	G	For the loss of one hand or one foot by severance at or above the wrist or ankle joint	25%
D. For the loss of one hand and one foot by severance above the wrist joint and the ankle joint	33%	H.	For the complete and irrecoverable loss of the sight of one eye	20%
E. For the complete and irrecoverable loss of sight of one eye and the loss of one hand by severance at or above the wrist joint	33%	I.	For loss of the thumb and index finger of the same hand by severance at or above the metacarpal joint	15%

All of the Accidental Dismemberment benefits under this provision apply to the Insured's loss and will be paid to the Owner, if other than the Insured. The maximum amount payable for loss resulting from any one accident is the percentage shown in the Accidental Dismemberment Benefit Table for the one largest loss suffered.

All of the terms and conditions of the base Policy apply to this provision, except those relating to nonforfeiture and dividends. The insurance provided by this provision is nonparticipating. The dividends paid under the terms of the base Policy, if any, are not increased due to this provision. The values in effect for loans and other nonforfeiture values are not increased as a result of the presence of this provision. The Incontestability provision of the Policy does not apply to this provision.

The Company will issue an endorsement for any Accidental Dismemberment benefits payments. After the endorsement, this provision will remain in force with respect to other additional losses, subject to the preceding terms and conditions.

#### Current state approval map:





CICA Products AFS





(Rev 10/27/2023)

State	Guarantee Issue	Guarantee Issue [Spanish]	Whole Life	Whole Life Spanish
Alabama	X		X	
Alaska				
Arizona	X	X	X	X
Arkansas	Х		X	
California				
Colorado	х		X	
Connecticut				
District of Columbia				
Delaware				
Florida	х	Х	Х	X
Georgia	х	Х	X	Х
Hawaii				
Idaho	Х		Х	
Illinois				
Indiana	Х		Х	
lowa				
Kansas	Х		X	
Kentucky	x		x	
Louisiana	x		x	
Maine	^		^	
Maryland				
Massachusetts			-	
Michigan			· V	
Minnesota	X		X	
Mississippi	X		X	
Missouri	X	$\longrightarrow$	X	
Montana	X		X	
Nebraska	X	4	X	
Nevada	X		X	
New Hampshire		- Ch		
New Jersey				
New Mexico	X	7 1	X	
New York				
North Carolina	X		Х	
North Dakota	X		X	
Ohio		8		
Oklahoma	X		Х	
Oregon	Х		X	
Pennsylvania	Х		X	
Puerto Rico				
Rhode Island				
South Carolina	Х	Х	Х	X
South Dakota	X	-	X	
Tennessee	X		X	
Texas	X	Х	X	X
Utah	X		X	
Vermont				
Virginia				
Washington	X		Х	
West Virginia	X		X	
Wisconsin	^		^	
Wyoming	Х		X	

X = Available for Sale	= Coming Soon	= Obtaining License	= Not Licensed in State

Page 1

### Superior Choice Standard Annual Premium Rate per \$1,000

### Superior Choice GI Annual Premium Rate per \$1,000

Iss Age	Male	Female	Iss Age	Male	Female
0	10.02	10.02	0	41.59	40.79
1	10.02	10.02	1	42.00	39.37
2	10.19	10.02	2	42.82	40.14
3	10.45	10.02	3	43.53	40.80
4	10.61	10.19	4	44.55	41.76
5	10.88	10.45	5	45.26	42.43
6	11.06	10.61	6	46.18	43.29
7	11.22	10.88	7	46.90	43.96
8	11.49	11.06	8	47.71	44.73
9	11.65	11.23	9	48.63	45.59
10	11.84	11.49	10	49.44	46.35
11	12.10	11.65	11	50.46	47.31
12	12.36	11.84	12	51.18	47.98
13	12.71	12.10	13	51.89	48.64
14	13.06	12.36	14	52.60	49.31
15	13.32	12.71	15	53.22	49.88
16	13.67	13.06	16	53.83	50.46
17	14.02	13.32	17	54.13	50.75
18	14.26	13.67	18	54.44	51.03
19	14.60	14.02	19	54.85	51.42
20	14.88	14.27	20	55.15	51.70
21	15.22	14.61	21	55.26	51.80
22	15.56	14.88	22	55.66	52.18
23	15.83	15.22	23	56.27	52.75
24	16.18	15.57	24	56.89	53.33
25	16.52	15.83	25	57.60	54.00
26	16.95	16.18	26	57.94	54.36
27	17.42	16.53	27	58.28	54.72
28	17.99	16.95	28	58.62	55.08
29	18.56	17.43	29	58.96	55.44
30	19.13	18.00	30	59.30	55.80

31	19.79	18.57	31	59.64	56.16
32	20.44	19.14	32	59.98	56.52
33	21.09	19.79	33	60.32	56.88
34	21.82	20.44	34	60.66	57.24
35	22.56	21.10	35	61.00	57.60
36	23.29	21.83	36	61.34	57.96
37	24.13	22.56	37	61.68	58.32
38	24.94	23.30	38	62.02	58.68
39	25.86	24.13	39	62.36	59.04
40	26.86	24.95	40	62.70	59.40
41	27.86	25.87	41	63.04	59.76
42	28.94	26.87	42	63.38	60.12
43	30.02	27.86	43	63.72	60.48
44	31.20	28.95	44	64.06	60.84
45	32.38	30.03	45	64.40	61.20
46	33.63	31.21	46	64.74	61.56
47	34.89	32.39	47	65.08	61.92
48	36.24	33.64	48	65.42	62.28
49	37.67	34.90	49	65.76	62.64
50	39.11	36.25	50	66.09	63.00
51	40.72	37.68	51	66.43	63.36
52	42.74	39.12	52	66.77	63.72
53	44.92	40.63	53	67.11	64.08
54	47.21	42.54	54	67.45	64.44
55	49.63	44.61	55	67.79	64.80
56	52.39	46.77	56	72.84	69.41
57	55.03	49.05	57	78.25	74.35
58	57.78	51.66	58	84.07	79.64
59	60.68	54.13	59	90.32	85.30
60	63.71	56.70	60	97.04	91.37
61	66.90	59.41	61	104.26	97.87
62	70.25	62.22	62	112.01	104.84
63	73.76	65.18	63	120.34	112.30
64	77.46	68.28	64	129.29	120.29
65	83.12	72.04	65	138.91	128.85
66	89.20	76.36	66	149.24	138.01
67	95.72	80.94	67	160.33	147.83
68	102.72	85.80	68	172.26	158.35
69	110.22	90.94	69	185.07	169.62
70	118.28	96.40	70	198.83	181.68

71	126.93	102.18	71	204.62	190.86
72	136.21	108.31	72	210.42	200.04
73	146.17	114.81	73	216.21	209.22
74	156.85	121.70	74	222.00	218.40
75	168.32	129.00	75	232.83	229.05
76	180.62	136.74	76	244.58	240.61
77	193.83	144.95	77	257.27	253.10
78	208.00	153.65	78	270.89	266.50
79	223.08	164.40	79	284.86	280.23
80	239.25	175.91	80	299.07	294.21
81	256.60	188.22	81	318.97	318.97
82	275.20	201.40	82	338.76	338.76
83	295.15	215.50	83	358.55	358.55
84	316.55	230.58	84	378.34	378.34
85	339.50	246.72	85	397.67	397.67

#### **CONTACTS:**

#### **Superior Choice Agent support:**

Team Email: <a href="mailto:cps@citizensinc.com">cps@citizensinc.com</a>

Team Phone: (737) 289-4670

### **Policy Holder Services Information:**

Team Email: PHS.USA@citizensinc.com

Team Phone: (877) 282-7127

#### **New Business Department Information:**

Team Email: <a href="mailto:nb@citizensinc.com">nb@citizensinc.com</a>

#### **Claims Department Information:**

Team Email: Claims@citizensinc.com

Team Phone:

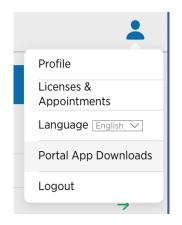
P-english: 737-530-0337 or ext 10151

P-spanish: 737-530-0339 or ext 10153

### **Contracting, Appointments and Commission Department Information:**

Team Email: <a href="mailto:cps@citizensinc.com">cps@citizensinc.com</a>

Team Phone: (737) 289-4670

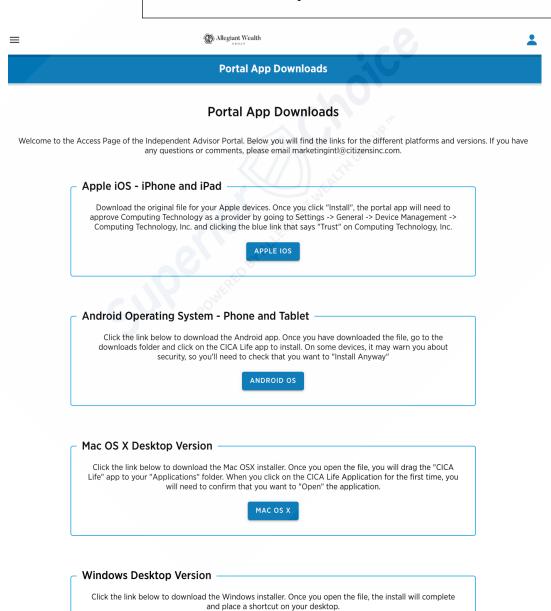


The CICA mobile app is available for download on any mobile device, tablet, or desktop.

From the agent portal, select the agent profile and then Portal App Downloads. Make the selection for the device you are needing the app loaded to, and select the appropriate OS button. You will be prompted to 'trust developer' at initial download. This can be done in your settings for the device.

Should you open the app and be prompted to update it, follow these steps again. Instead of being prompted to trust the developer, your app will begin to update.

The mobile app can be a great resource for agents working in remote areas with limited reception.





# **AGENT PORTAL**



\*The CICA website and agent portal should ONLY be used in GOOGLE CHROME. All features are not supported by Safari and other browsers and will result in inaccurate error messages.\*

### Agent portal: www.cicaamerica.citizensinc.com



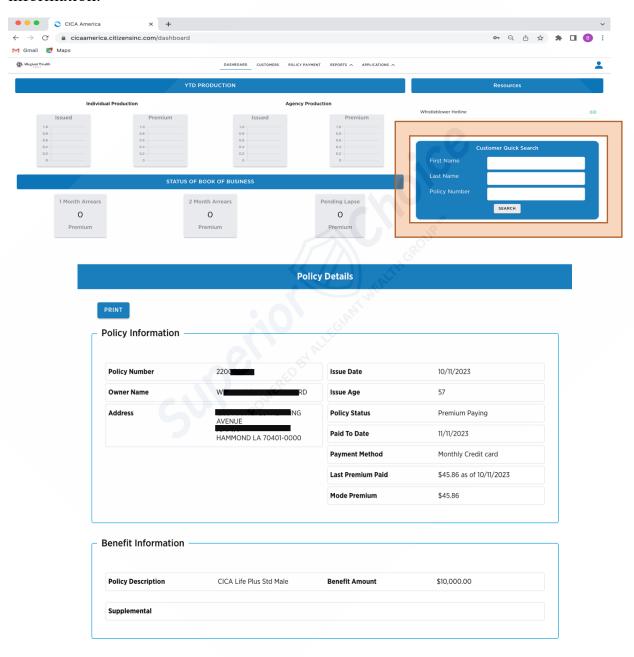
If you did not receive your welcome email after 7 business days, please reach out to <a href="mailto:CPS@citizensinc.com">CPS@citizensinc.com</a> for your writing number.

Your writing number will be your username. You can select 'forgot password', input your writing number and a reset link will be sent to the email on file.

The agent dashboard will provide you with a snapshot of all business issued (has paid a premium) and any business that has missed a premium.

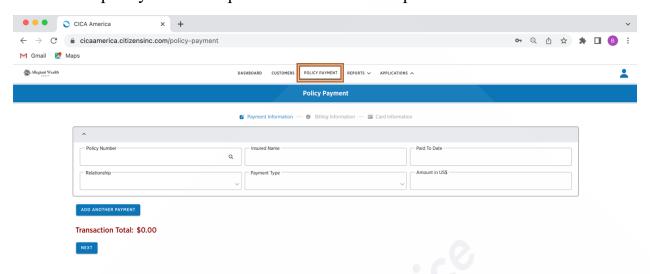
### **CUSTOMER QUICK SEARCH**

Quickly find a clients policy information to view their current status and information.



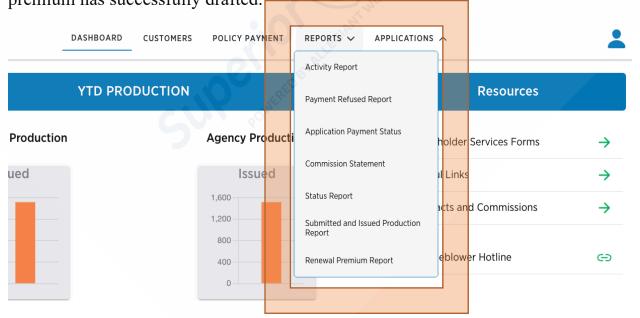
### 'POLICY PAYMENT' allows a missed payment to be made at any time.

\*An issued policy will not lapse until 3 consecutive premiums are missed\*



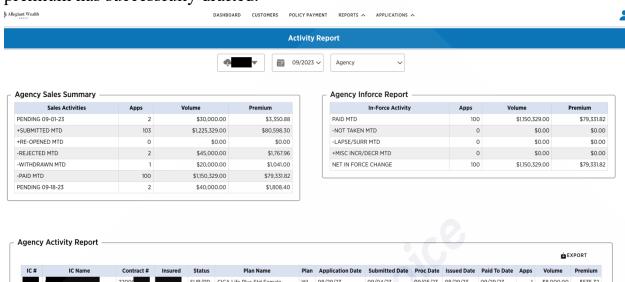
The **REPORTS** tab, will provide a variety of policy reports for both you and your downline.

Please note that policies may not appear on certain reports until AFTER the initial premium has successfully drafted.



### **ACTIVITY REPORT**

Please note that policies will not appear on the report until AFTER the initial premium has successfully drafted.



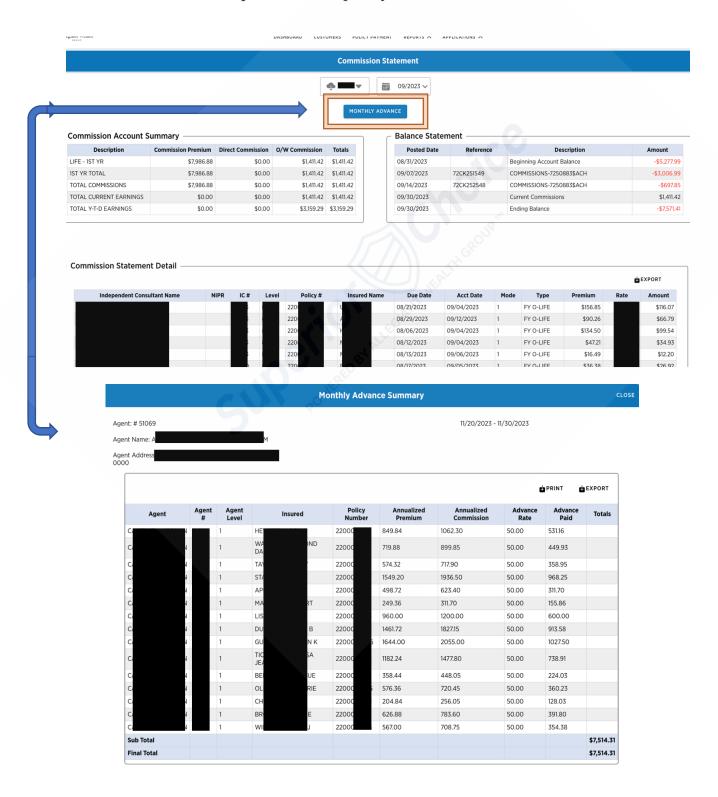


### **COMMISSION STATEMENT**

Commission statement detail will be broken down by agent and policy.

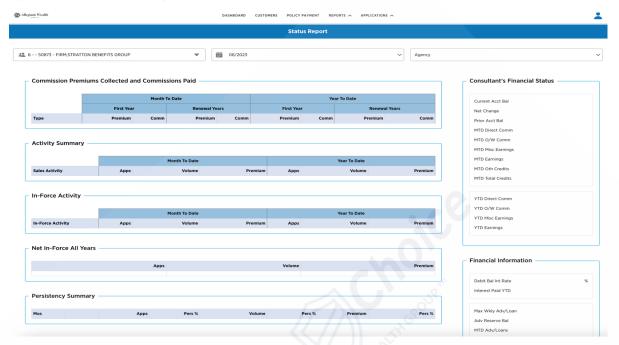
Please see the commission section of the agent guide for details on how commissions are calculated and paid to the agent.

The 'Monthly Advance' selection will populate a breakdown showing each individual commission paid for each policy that month.

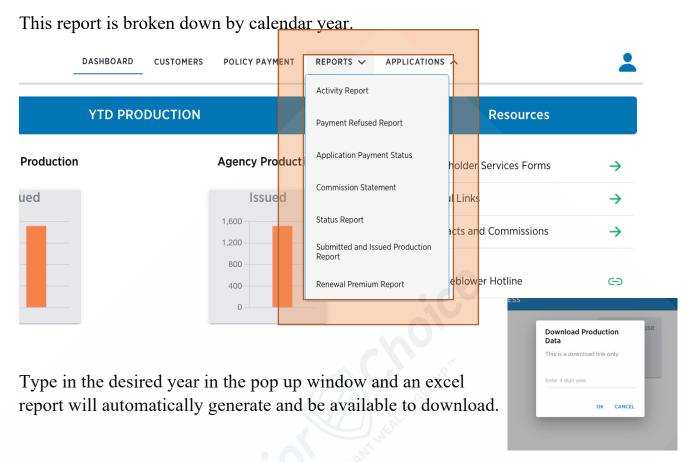


### **STATUS REPORT**

Status report will provide a breakdown on the number of applications and premium totals for a variety of situations. This report can be narrowed down to view a single agent or the whole agency



### **SUBMITTED AND ISSUED PRODUCTION REPORT**



Please note that policies will not appear on the submitted & issued production report until AFTER the initial premium has successfully drafted.

### RENEWAL PREMIUM REPORT

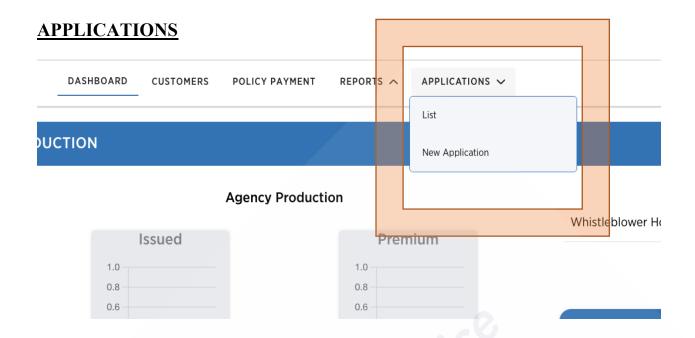
This report will show all policies that have missed premiums and those with upcoming premiums. CICA will not lapse a policy until 3 premiums have been missed. If a client can pay the missed premium, this can be done in the agent portal, the client portal or by calling PHS.

When taking the payment, the agent will be able to turn the recurring draft back on to allow for future payments.

Policies with a draft date that is more then 15 days past the issue date, may show as needing a premium payment. Please verify the draft date before collecting additional premium from the client. <a href="mailto:CPS@citizensinc.com">CPS@citizensinc.com</a> can assist with confirmation of a policy status when needed.

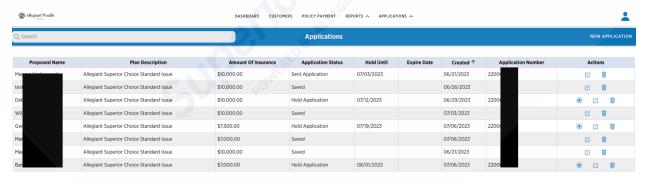
The report can be broken down by individual agent or the agency as a whole.





**LIST** will show policies uploaded and being held for payment, as well as any saved applications.

Applications that are uploaded with NO hold date (delayed payment), will expire after 2 days and be deleted from the portal if no payment information is provided.



### **NEW APPLICATION**

The table of contents may be reached any time by selecting 'table of contents' in the bottom right corner.

A to the right of the step, indicates the page is completed and there are no errors.

An application number will appear along 'step 9' once the application has been uploaded.

NO CHANGES may be made from the agents portal once an application is uploaded.



You must be appointed in the state the client is currently in at the time of the application, in order to move forward with the application.

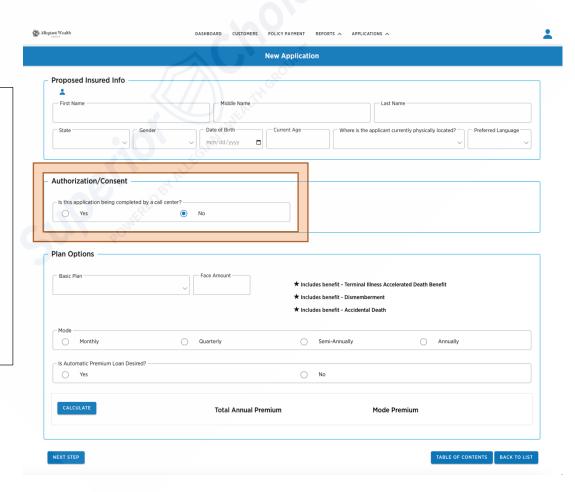
If you need to verify your appointment or have a question about the status of an appointment, please reach review the 'licenses & appointments' report in your agent profile or reach out to <a href="mailto:contractsandcommissions@citizensinc.com">contractsandcommissions@citizensinc.com</a>

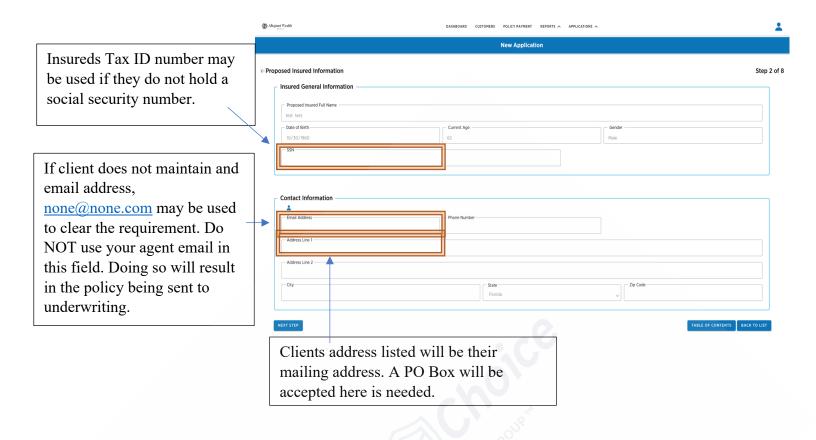
Upon completion of client information, select 'calculate' to complete the page, and 'next step' to move forward.

Premiums are calculated based on the insured's last birthday. At the time the application is uploaded, when the agent clicks on 'Step 9: Upload Application', the premium rate is locked in.

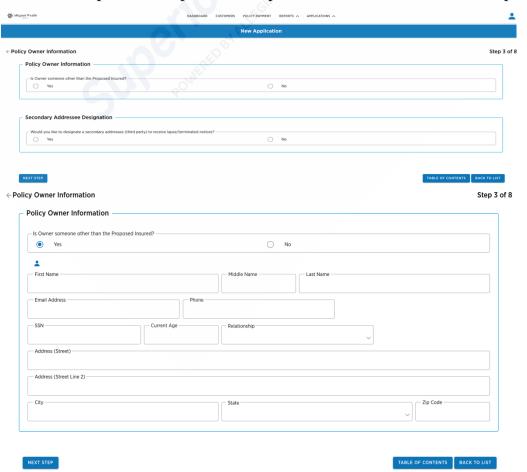
If a hold date is set, and the insured has a birthday between the date of the application and the date of the first premium, the issue date is still the day the application was uploaded and there is no change in the premium.

If taking application via tele-sales or a call center, be sure to mark 'yes' on the Authorization/Consent question. This will replace the signature box with a Recording ID box. The Recording ID is the insureds phone number. Please see tele-sales instructions for additional information.





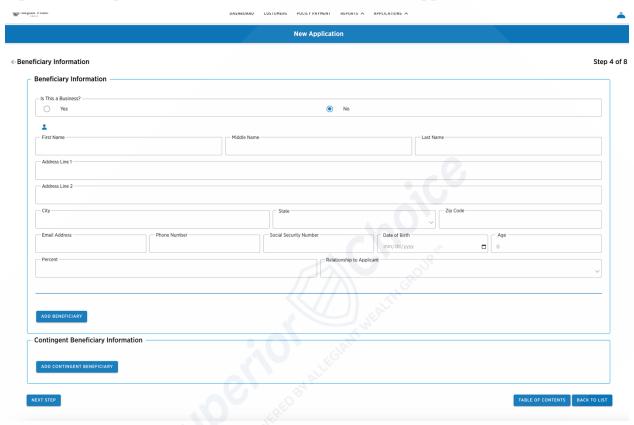
Step 3 will designate the owner of the policy. If the owner is someone other than the proposed insured, please complete the required fields and select 'next step'



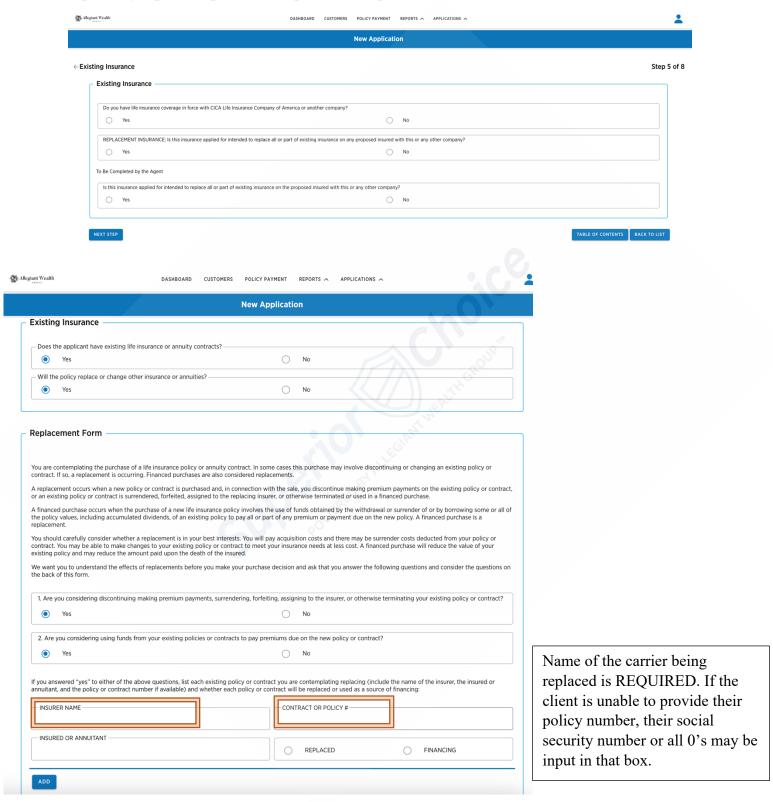
Up to four beneficiaries may be entered. Percentage total must equal 100%.

If you can not obtain the beneficiary's email address, <u>none@none.com</u> may be input in the required section to move forward with the application.

If you can not obtain the beneficiary's social security number, 000000000 may be input in the required section to move forward with the application.



The replacement form is included in step 5 of the application. If the client is replacing a policy, please complete all required information.



## Reason for replacement and client/agent signatures will populate at the bottom of the form.

Make sure you know the facts. Contact your existing company or its agent for information about the old policy or contract. If you request one, an in force illustration, policy summary or available disclosure documents must be sent to you by the existing insurer. Ask for and retain all sales material used by the agent in the sales presentation. Be sure that you are making an informed decision.									
The existing policy or contract is being replaced because									
I certify that the responses herein are, to the best of my knowledge, accurate:									
☑PROPOSED CLICK HERE TO SIGN.	test test	Proposed Date Signed							
☑AGENT CLICK HERE TO SIGN.	ALLEGIANT WEALTH GROUP LLC FIRM	Agent Date Signed							
I do not want this notice read aloud to me.	(Applicants must initial only if they do not want the notice read aloud.)								
contract and the proposed policy or contract. One way to concerning your existing policy or contract. This may inc	decision could be a good one. You should make a careful compo do this is to ask the company or agent that sold you your exi- ude an illustration of how your existing policy or contract is w , be used as a sole basis to compare policies or contracts. You	sting policy or contract to provide you with information orking now and how it would perform in the future based							





## **New Application**

ou hav	ve any physical		which you need or receive as:	ng in an assisted living facility, receiving hospice care, or do sistance or supervision in performing normal activities of
$\bigcirc$	Yes		$\circ$	No
			of the medical profession or or AIDS Related Complex (AR	tested positive for Human Immunodeficiency Virus (HIV), (C)?
0	Yes		0	No
				ore than one occurrence of any cancer, a recurrence of any ling basal cell or squamous cell skin cancer)?
$\bigcirc$	Yes		$\circ$	No
orofess paralys	iion, or have not is, Congestive H e)/emphysema),	taken medication for the leart Failure, heart diseas	e following: uncontrolled diabe e, cardiomyopathy, lung disea	we not been treated by a member of the medical etes, uncontrolled high blood pressure, stroke/TIA, se (including COPD (Chronic Obstructive Pulmonary ency, or chronic/end-stage kidney disease (including
$\bigcirc$	Yes		$\circ$	No
				isease, dementia, brain disease, organic brain syndrome, Fibrosis, Pulmonary Fibrosis, or Multiple Myeloma?
			ed 2 or more times, or have yo not been received or complet	bu been advised or recommended to have any tests, red?
$\bigcirc$	Yes			No
			, (G), (C)	
				edical professional to have treatment for alcohol, drug, ony or misdemeanor for any reason, or attempted suicide?
$\bigcirc$	Yes		0	No
l.) Wit	hin the last 5 ye	ars have you been advise	ed to by a member of the med	lical profession to have an organ transplant?
$\bigcirc$	Yes		0	No

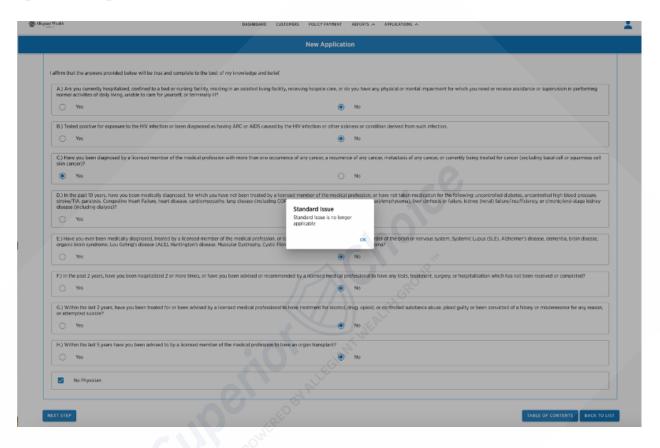
Please read the health questions carefully.

D) Standard approval if the client <u>IS</u> taking medication or being treated by a licensed member of the medical profession.



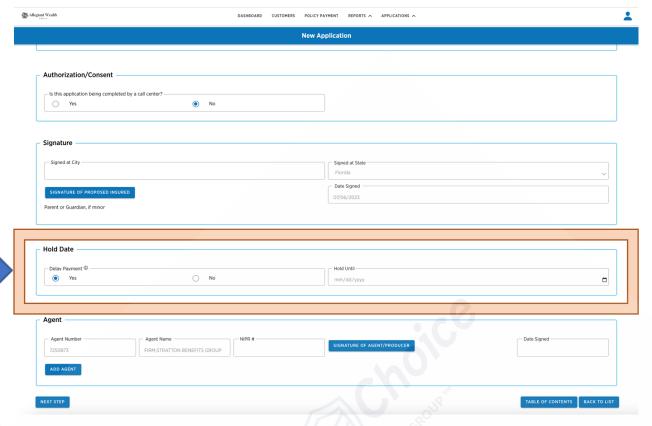
If any health question is answered yes, you will be prompted to return to Step 1 and change the product type to the guaranteed option.

All client information will remain saved in the application. Return to Step 1 to recalculate the premium and click through each step to verify the information. Steps are complete when the is shown next to each in the table of contents.



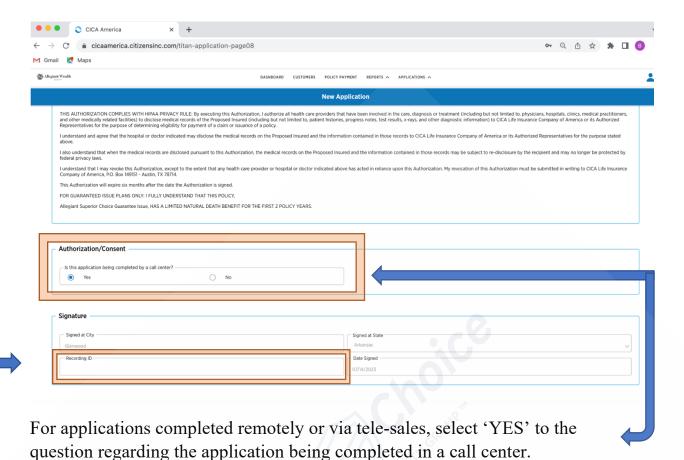
Step 7 of the applications allows for additional remarks be sent to the underwriter. If any information is input in this section, the application WILL go to an underwriter for review. This may prompt a MIB check, withdrawal of application, or delay in processing.

(M)	GROUP	DAZHROAKD	COSTOMERS	PULICY PAYMENT	KEPUKIS A	APPLICATIONS A	•				
New Application											
←R	emarks						Step 7 of 8				
ſ	Provide Any Addition	nal Informa	tion ——								
	Remarks —										
	Remarks										
l											
	NEXT STEP					TABLE OF CONTENTS	BACK TO LIST				



To schedule a future draft date, select 'yes' to the 'Delayed Payment' under the 'Hold Date' section and input the desired draft date for the policy in the 'hold until' box. Any date between the 1<sup>st</sup> and 28<sup>th</sup> of the month, maybe selected within 28 days from the application. Please see agent guide for additional information on coinciding with social security billing.





The signature box will then change to a 'RECORDING ID' box. Your call with the client must be recorded and the insureds phone number input in that section as the recording ID.

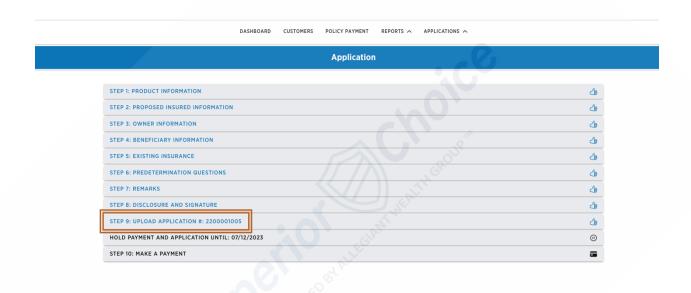
At any time, CICA retains the right to request a copy of the recording matching the record number listed.

Please see Voice Signature section of the agent guide for additional information.

When all sections of the application are complete, all steps will show a to the right, within the table of contents.

Select 'STEP 9: UPLOAD APPLICATION' to submit the application.

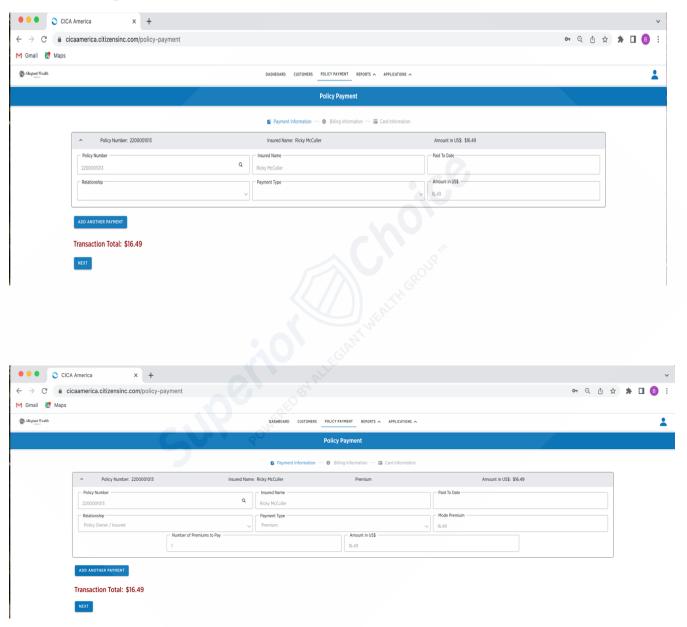
Once the application is uploaded, the application is locked and the agent may not make any changes to steps 1 through 9 of the application. If an error is found or change needed, please contact New Business within 30 days of the issue date (date the application is uploaded). For any changes after 30 days, a signed change form and copy of the insureds drivers license will be required.

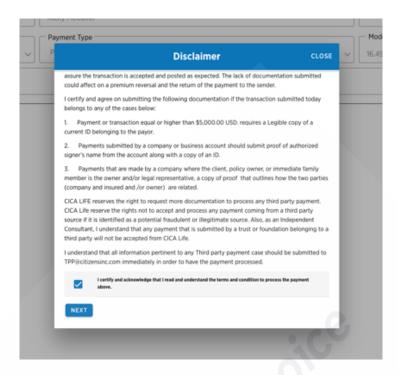


## **MAKE A PAYMENT (SUBMIT PAYMENT INFORMATION)**

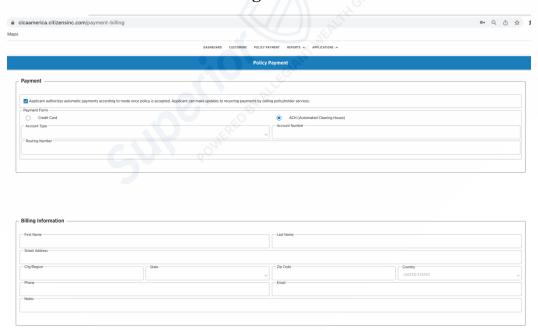
When a delayed payment (Hold Date) is selected, this information will be held until the hold date and a payment made at that time.

If there is not a delayed payment, this step will immediately charge the client for the necessary premium.

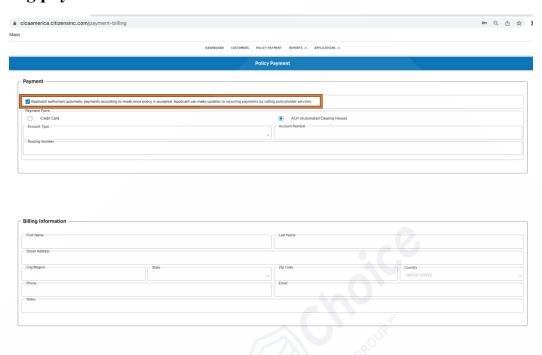




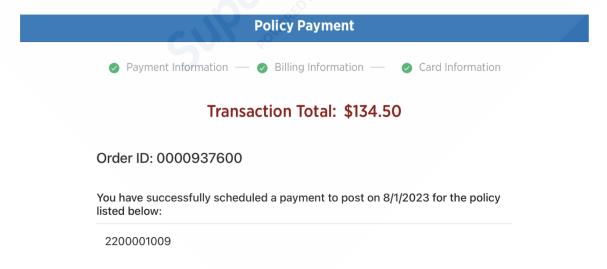
Once the payment information is uploaded, the information will not be viewable again. Please double check the account and routing numbers before moving forward.



If the client would like the premium to be processed on the same date each month, please be sure the box at the top of the screen is selected to allow recurring payments.



Take note of the Order ID , should a change be needed before the premium is processed, this additional information will help in resolving the matter.



After a policy's premium payment information has been entered successfully for a delayed payment, the application's status will change from 'Saved' to 'Hold Application'.

After a premium is applied, the status will change to 'Sent Application'.

The application will be removed from the 'Applications LIST' during the next nightly system update after the premium is applied and moved to the renewal premium report.

